



Checklist of Legal Documents required for Registration/Incorporation of Company

Documents	Branch of Foreign Company	Branch of UAE Company	Corporate Shareholder(s)	Individual Shareholder(s)
1. Application for Registration & License (SRTI Park)	✓	✓	✓	✓
2. Project Summary/Business plan	✓	✓	✓	✓
3. Details of Shareholder(s)/Parent Company	✓	✓	✓	
a) Original Certificate of the Registration of the Corporate person (Copy will be accepted if notarized)	✓		✓	
b) Original Certificate of Good Standing (issued by the Registrar of Companies in which jurisdiction the corporate person is incorporated to ensure existence and continuity of the Corporate person)	✓		✓	
c) Copy of a valid Trade License issued by the Department of Economy & Development for the corporate person		✓	✓	
d) Copy of commercial registration issued by the Department of Planning and Economy for the corporate person		✓	✓	
e) Valid Passport copy of the individual shareholder				✓
f) Specimen signature of the individual shareholder(s)				✓
4. Original Memorandum and Articles of Association of the parent company along with a list of current Directors (Copy will be accepted if attested)	✓	✓	✓	
5. Shareholder (s)/ Board Resolution of the parent Company/ Corporate shareholder (S)(Notarized and Legalized) calling for the establishment of a Branch/Subsidiary in SRTI Park and guaranteeing full financial commitment.				
a) Appointment of the Negotiator/ Legal Representative (Optional)	✓	✓	✓	
b) Power of Attorney for the Manager (if not part of the Resolution) Notarized and Legalized				
6. Detail of Director(s)				
a) Valid Passport copy of the Director(s)			✓	✓
b) Specimen signature of the Director(s)			✓	✓
7. Detail of Manager				
a) Valid passport of the Manager	✓	✓	✓	✓
b) NOC from the current sponsor of the Manager in the UAE (if applicable)	✓	✓	✓	✓
c) Specimen signature of the Manager	✓	✓	✓	✓
8. Registration and License fees	✓	✓	✓	✓

Notes

- * SRTI Park reserves the right to call for any additional documents during incorporation as it may deem require.
- * SRTI Park reserves the right to ask for the attestation from UAE Embassy, Ministry of Foreign Affairs or other embassy.
- * Power of Attorney need to be accompanied with a valid Passport copy of the Attorney.
- * Legal Documents shall be in English and/or Arabic. Documents in other languages must be translated and legalized in the home country.